



WASHINGTON

State Independent Living Council

WASILC QUARTERLY MEETING MINUTES

Friday, July 13, 2018

Oxford Suites

Silverdale, WA

Members Present:

Mark Leeper, Center Director Representative, Pullman
Jana Finkbonner, VR Tribal Representative, Bellingham
Keith James, Advocate for Individuals with Disabilities, Seattle
Hannah Langlie, Youth Representative, Seattle
Ryan Nabors, CIL Representative, Tumwater
Michael Richardson, Advocate for Individuals with Disabilities, Seattle
Sheila Turner, Parent Guardian Representative, Pasco
Kayla Victor, Private Business Representative, Vancouver

Members Absent:

Rob Hines, Ex-Officio DVR, Olympia
Arlene Itou, Ex-Officio Department of Services for the Blind (DSB), Seattle
Davi Kallman, Youth Representative, Pullman

Council Staff:

Kim Conner, Executive Director
Jim House, Disability Integration Manager
Carmena Moretti, Executive Assistant

Call to Order: Friday, July 13, 2018 at 9:03 by Mark Leeper, SILC Chair

Chair Report: Mark Leeper

April QM Survey Review

- Reviewed with no action

QM Survey Review

- Due to quorum and open meetings requirements, Davi's request to serve on the Marketing Committee will be postponed until there is an opening.
- Please do not 'reply all' when responding via e-mail or it could be considered Council business and a public meeting notification would need to be posted.

Review and approve Office Election procedure

Motion to adopt Officer Election Procedure as an official Council policy and add to manual.

Motion: Ryan Nabors Second: Jana Finkbonner Vote: Unanimous

Staff will be reviewing the Indicators and Assurances required by WIOA. Not all procedures have been compiled in written form. Staff will compile existing policies and procedures and draft any new policies and procedures required by the Indicators and Assurance for review by the Council using a consistent format. Once reviewed and accepted by Council, the policies and procedures will be added to the Council Manual/

Executive Director Report: Kim Conner

- Reviewed ED Report, covering some specific meetings and workgroups attended.

FY19 SILC Budget Draft

- Significant increases in the budget are anticipated due to accessibility costs for council members, staff, and expenses for SPIL outreach meetings
- Rob is amenable to \$10-\$15k budget overage for additional expenses.
- Kim suggested that Part B funds be used for expenses associated with the SPIL outreach meeting.
 - After a brief discussion the Council agreed that the SPIL is in alignment with using Part B funding for SPIL development and outreach
 - 51% of the CILs will need to agree to Part B funds being used for SPIL development and outreach
 - Kim discuss with CIL Directors at the upcoming SPIL Committee meeting.
- Will be combining a few budget lines to align with OFM reporting categories.

Motion to approve draft budget; for the Executive Committee to approve the budget narrative to be submitted to DV; and accept DOH grant for CIEP.

Motion: Jana Finkbonner Second: Ryan Nabors Vote: Unanimous

Coalition on Inclusive Emergency Planning (CIEP): Jim House

- CIEP Advisory Committee meeting monthly
- Advisory members agreed to focus on effective communication as a priority this fiscal year.
- Tangible products and/or services for the community
 - Credentialing ASL interpreters to allow them to work at disaster areas
 - Developing CIEP Facebook page
- Participated in FEMA ICS-300 workshop

- Provide training to an all-deaf accessible CERT class hosted by Office of the Deaf and Hard of Hearing (ODHH)
 - Presented at Tribal Public Health and Emergency Preparedness Conference
 - Published quarterly CIEP Alert that goes out by e-mail
 - Involved with Disability Action Group (DAG) meetings in King County and Functional Assessment Service Teams (FAST) meetings in Pierce County.
 - Involved with Travis Alert and SB-5046 Workgroup
 - Engaging Emergency Management Department (EMD) LEP new staff on SB-5046 and limited English proficiency.
 - Went to Washington D.C. last May for Partnership for Inclusive Disaster Strategies Getting it Right Conference. Getting it Right is starting a new bill in congress to fill in the gaps for emergency response.
 - Participating in Partnership for Inclusive Disasters Strategies weekly calls
- ✓ Going forward, council members would like SPIL report and CIEP budget included in their meeting packets.

Marketing Committee Report: Kayla Victor

- Reviewed branding report.
- Members are checking with local contacts regarding designer. Forward any leads to Kayla.
- Council to establish framework with branding report and then hand off to staff for implementation.
- Any designer chosen must be able and eligible to sign up as a vendor with WA State.
- RFP process was discuss and the general input was to not go through an RFP process as the state guidelines are extensive.

Motion to rescind the motion made at January meeting to accept logo, color, and font selections:

Motion: Mark Leeper Second: Jana Finkbonner Vote: Unanimous

Legislative Committee Report: Ryan Nabors

- Starting to focus on developing more collaborative relationships with CILS
- Currently identifying key groups and people for targeted partnerships on legislative issues and letters of support.
- Senator Hunt visited CFI after being invited by Ryan at the January Legislative meetings.
- Want to invite legislators and/or staff to January's quarterly meeting with targeted invitations going to those with bills directly impacting the disability community.

Council members suggest checking with Disability Rights Washington (DRW), National Alliance on Mental Illness (NAMI), and Hero House who all do heavy work on policy.

Youth Committee: Hannah Langlie

- Meeting monthly – four times so far.
- A lot of positive energy being generated by six new members from around the state
- No cap on # of committee members and no age cap either, members can be someone that supports youth.
- Currently setting priorities based on goals of the SPIL and national issues such as transportation, education, and healthcare.
- Planning on doing a community survey and will bring back draft for council feedback.
- Interested in working with David Lord at DRW around youth voting.
- Sheila requested application for youth committee as she might know of some people who would be interested.

SPIL Committee Report: Michael Richardson

- Shared updated SPIL public hearing questions and map of potential hearing locations.
- Committee recommends using smaller focus groups in rural areas to ensure effective statewide outreach and utilizing groups/centers where CILs are already active, e.g. senior centers
- Kim is reaching out to DVR to possibly target areas where CILs aren't represented
- Council staff will create and manage the survey using Survey Monkey
- Want to brainstorm new ways of publicizing/marketing public hearings, e.g. notices in community papers.

New Business

- Identify & Approve APRIL Conference attendees

Motion to approve one council member and one staff member to attend October 2018 APRIL Conference in Denver, Colorado.

Motion: Jana Finkbonner Second: Kayla Victor Vote: Unanimous

Adjourned @ 12:08 p.m.