



# WASHINGTON

## State Independent Living Council

### WASILC QUARTERLY MEETING MINUTES

**Friday, October 12, 2018**

Red Lion River Inn, 700 N Division  
Spokane, WA 99202

#### **Members Present:**

Mark Leeper, Center Director Representative, Pullman  
Jana Finkbonner, VR Tribal Representative, Bellingham  
Keith James, Advocate for Individuals with Disabilities, Seattle  
Davi Kallman, Advocate for Individuals with Disabilities, Pullman  
Ryan Nabors, Advocate for Individuals with Disabilities, Tumwater  
Michael Richardson, Advocate for Individuals with Disabilities, Seattle  
Sheila Turner, Parent Guardian Representative, Pasco  
Kayla Victor, Private Business Representative, Vancouver

#### **Members Absent:**

Rob Hines, Ex-Officio DVR, Olympia  
Arlene Itou, Ex Officio Department of Services for the Blind (DSB), Seattle

#### **Council Staff:**

Kim Conner, Executive Director  
Jim House, Disability Integration Manager  
Nichole Kloepfer, Executive Assistant

**Call to Order:** Friday, October 12, 2018 at 9:03 a.m. by Mark Leeper, SILC Chair

#### **2019 Conference & QM Meeting Schedule: Mark Leeper**

From the suggested draft 2019 meeting schedule and dates, the Council approved the following:

Jan 15-16, Olympia, WA  
April 11-12, Bellingham, WA  
July 11-12, Vancouver, WA  
Oct 3-4, Yakima, WA

**Ryan made a motion to approve the proposed 2019 meeting dates and locations.**

***Motion: Ryan Nabors***

***Second: Michael Richardson***

***Vote: Unanimous***

**Kayla Victor made a motion to change the location of the October 3-4 meeting to Wenatchee, WA.**

**Motion: Kayla Victor**

**Second: Davi Kallman**

**Vote: Unanimous**

**Chair Report: Mark Leeper**

- Executive Order: updating to align with Rehab Act and increase seats on the council. Staff is working directly with Keith Swenson and the Executive Committee on this.
- WA State received additional funding of approx. \$30K in Part B funds and \$30K in undesignated funds held by DVR.
- This was distributed to the CILs and DSB through contract amendments.
- Amendments also included language so the CILs could use Part B fund for SPIL outreach activities.
- A portion of Part B funds were being used by DVR to cover a portion of an FTE that reviews CIL contracts as RSA doesn't fund reviews of CIL contracts.
  - Staff had a conversation with DVR to let him know that this type of use of funds isn't covered under the SPIL.
  - Under the current SPIL, DVR is not receiving any funding for administrative costs. They can receive up to 5% of the Part B contract funds. Currently this would be approx. \$18K.
- July QM Survey Review- Reviewed feedback – a total of 7 members answered the 7 questions. Average responses ranged from 3 – Average and 5 being Excellent. All positive feedback.
- DVR is moving to the fourth floor: This is planned for spring of 2019
- Currently in the plans WASILC will be house within DVR office space and the ED and staff will be housed in an open format cubicle area per DSHS space planning policy
- SPIL reads in section 5, 5.2: Describe how the establishment and placement of the SILC ensures its independence with respect to the DSU and all other State agencies. Paragraph 2 states: *“The SILC is housed within The Washington Department of Social and Health Services Division of Vocational Rehabilitation. The SILC is situated in separate space from the DVR”.*
- Financial Reimbursements
  - A few members still need reimbursements.
  - Mark feels that volunteer board council reimbursements should be a high priority
    - Keith James acknowledges slow form turn around.
  - Kim Conner mentioned a partnership with WSRC if the Council wants to proceed with mutual support.
  - Davi Kallman feels it's unacceptable and the Council should unite with a strong voice.
  - **ACTION:** Kim will reach out to other like councils to see if they want to support a joint letter outlining concerns with solutions. Staff will work with Executive Council. Staff will determine who the letter should be sent to.

- Mark thanked the Council for his time as Chair. Mark suggested that there be a Bylaws modification to include past presents/chairs to help with the transition and historical knowledge. The Council thought this would be a good idea.

### **Executive Session**

**Mark made a motion to go into Executive Session.**

***Motion: Mark Leeper                      Second: Ryan Nabors                      Vote: Unanimous***

- Executive Session ended at 12:03pm.
- Mark called the meeting back to order at 12:40pm

**Kayla made a motion to end Executive Session.**

***Motion: Kayla Victor                      Second: Jana Finkbonner                      Vote: Unanimous***

**Jana made a motion that: The Executive Committee finish the Executive Directors evaluation.**

***Motion: Jana Finkbonner                      Second: Ryan Nabors                      Vote: Unanimous***

### **WORKING LUNCH**

#### **Legislative Committee Report: Ryan Nabors**

- Legislative panel is scheduled for Jan 15-16 in Olympia to coordinate with the quarterly meeting and legislative session.
- The panel will provide education on understanding what the legislatures look for when determining expectations. The panel will be made up of past legislators and will be bipartisan.  
Staff will make appointments with Council’s legislators for our visit to the Capitol on Tuesday afternoon.
- **Recommendations for Legislative Priorities**
  - Ryan read the recommendations aloud. Suggested edits include “effect” to “affect” and change “can” to “may”.

**Jana made a motion to approve the 2019 legislative priorities as amended.**

***Motion: Jana Finkbonner                      Second: Ryan Nabors                      Vote: Unanimous***

- **Language ED Authority**

- Ryan read the recommendations aloud. Kim notifies executive committee chair when letters of support are suggested. Council would like letters of support attached to packet materials for future quarterly meetings.
- Suggested edits include “can” to “may”.

**Ryan made a motion to approve ED Language Authority as amended and to have support materials placed in the packet for future quarterly meetings for the Council to review.**

***Motion: Ryan Nabors                      Second: Michael Richardson                      Vote: Unanimous***

**Marketing Committee Report: Kayla Victor**

- Kayla is vetting designers to create the branding pieces of the plan. Once the designer is identified, they will create a branding design that will be brought to the Council for approval.

**Membership Committee: Mark Leeper**

- The Membership Committee does not have recommendation for the open position at this time. They are completing the vetting process and will have for the January meeting.
- Youth applicants are in the packet. Anyone who has recommendations or feedback please submit to the Membership/Executive Committee before the next quarterly meeting. ACTION
- Mark opened the floor for nomination of open officer’s positions.
- Two nominations on the floor for Chair – Keith James and Ryan Nabors. Council voted 5- Keith James and 3 – Ryan Nabors
  - Keith gave his thanks and asked Mark to mentor him as he transitions into chair responsibilities.
- Shelia Turner nominated to continue as Vice Chair. Ryan Nabors nominated himself. Council voted 5 – Shelia, 3- Ryan.
- No additional nominations for secretary/treasurer position.

**Kayla made a motion to keep Davi Kallman as secretary if she wish to continue to serve.**

***Motion: Kayla Victor                      Second: Shelia Turner                      Vote: Unanimous***

**Ryan made a motion to accept the ballot as listed below:**

- Davi Kallman – Secretary/Treasurer
- Shelia Turner- Vice- Chair
- Keith James – Chair

***Motion: Ryan Nabors                      Second: Michael Richardson                      Vote: Unanimous***

**SPIL Committee Report: Michael Richardson**

- The committee created PowerPoints/talking points for forums.
- All forum information is being posted on the WASILC website in English and Spanish.
- The online surveys are also available on the website.
- Forums to date are being held in the following locations: Vancouver, Marysville, University Place.
- Other potential forum meetings will be: Seattle, Tri-Cities, Pullman, Port Townsend, Wapato, Wenatchee or Moses Lake

**Youth Committee: Kim Conner**

- Currently setting priorities based on goals of the SPIL and national issues such as transportation, education, and healthcare.

**Conference Reporting**

- National Council on Independent Living (NCIL) Conference, July 23-16, 2018- Keith and Michael gave a summary of their experience attending the conference. Overall inspiring, “stand up for your rights”, reinvigorating experience. Kim echoed the sentiment.
- Association of Programs for Rural Independent Living (APRIL) Conference, October 5-8, 2018 - Shelia and Kim attended. Reported that the conference had a good family feeling with aspects of mentoring. Intersectionality, diversity, and advocacy.

**Executive Director Report: Kim Conner**

- Reviewed ED Report. Highlights include:
- Hopelink’s Consolidated Grant Application: WASILC and CIEP supported continued funding for the Regional Alliance for Resilient and Equitable Transportation (RARET) Workgroup.
- LOS for Brandeis University applying for a National Institute on Disability, Independent Living and Rehabilitation Research (NIDILRR) Grant. A rehabilitation research program on people with disabilities and Opioid Use Disorders (OUD)
- Brandeis University received the grant and as part of the LOS, Kim will be serving on the advisory board as one of the representatives from WA state representing IL.
- Travis Alert Act: participating in two different meetings; training for first responders, feasibility, and implementation of the Act.
- Met with Keith Swenson in the Governor’s office to discuss updating the Executive Order to align with Rehab Act and to increase council seats.
- Participated on DSB workgroup to discuss short and long range solutions to significant cuts to the IL Blind and Older Blind programs
- For additional information, see the director’s report in the meeting packet.

**Coalition on Inclusive Emergency Planning (CIEP): Jim House**

- CIEP Advisory Committee meeting monthly.
- Participating in FEMA Conference in Washington D.C.
- Published quarterly CIEP Alert and newsletter that goes out by e-mail.
- Involved with Disability Action Group (DAG) meetings in King County and Functional Assessment Service Teams (FAST) meetings in Pierce County.
- Involved with Travis Alert and SB-5046 Workgroup
- Participating in Partnership for Inclusive Disasters Strategies weekly calls.

**New Business.**

- Identify & Approve SILC Congress Conference attendees
  - Attendees will be Keith James and Ryan Nabors with Jana Finkbonner as back up attendee.

**Jana made a motion to approve two council members to attend February 2019 SILC Congress Conference in Orlando, Florida.**

***Motion: Jana Finkbonner***

***Second: Kayla Victor***

***Vote: Unanimous***

- 704 Report
  - This is tabled until January meeting as ILA has extended the due date.

**Adjourned @ 2:03pm**