



# WASHINGTON

## State Independent Living Council

P.O. Box 45343

Olympia, WA 98504

360-725-3695

[www.WA.SILC.org](http://www.WA.SILC.org)

DRAFT-WA SILC QUARTERLY PUBLIC: MEETING MINUTES

**Thursday October 6, 2016**

Best Western Chieftain Inn

1017 N Wenatchee Ave, Wenatchee, WA 98801

### Members Present:

Mark Leeper, Center Director Representative, Pullman. Jana Finkbonner, VR Tribal Representative, Bellingham. Kayla Victor, Private Business Representative, Vancouver. Andres Aguirre, DVR Ex-Officio, Olympia. Deb Cook, DSB Ex-Officio, Seattle. Keith James, Advocate for Individuals with Disabilities, Seattle. Ryan Nabors, CIL Representative, Tumwater.

### Members Absent:

Jason Ritchie, Private Business Representative, Issaquah. Almir Trejo, General Public Representative, Tacoma. Sheila Turner, Parent Guardian Representative, Pasco. Krysta Van Woert, General Public Representative, Tonasket.

### Council Staff:

Kim Conner, Executive Director, Olympia. Megan Holloway, Executive Assistant, Olympia.

### Guests:

Von Ellison. Patricia Hail. Rae Hail. Kimberly Heymann. Kathe Matrone. Bruce Tabb.

**Per Phone:** Patt Kosier.

### Department of Health (DOH) Emergency Project Contract Staff:

Alex Hatcher, Disability Integration Manager, Lynwood.

### Call to Order:

- Called to Order: October 6, 2016, at 9:12 A.M. by Mark Leeper, SILC Chair
- July 2016 Minutes- Motion for Approval

**Motion:** Jana "I motion to approve the Public working meeting minutes and the working group meeting minutes."

**Vote:** All in favor, motion passed unanimously

### Icebreaker: Kayla Victor

- Each Council Member and guest shared their favorite food and place to travel.

### Executive Committee Report: Mark Leeper

- Successfully hired Kim Conner as the SILC Executive Director



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- Kayla and Kim have been working on the 2016 Budget.
- Council will be utilizing the talents of our members and activate necessary SILC Subcommittees
- Mark reviewed Council Member's term end dates
- Mark informed the Council he has been speaking with the Governor's Office and they expect 100% participation from all Council Members

### Executive Director Report: Kim Conner

- Kim met with several partners and SILC stakeholders with partners and stakeholders of the SILC

### SPIL Update

- Council and guests viewed the hand out with the approved Association for Community Living (ACL) requested amendments to the 2017-2019 SPIL
- The workings of the SPIL will be included on all future SILC quarterly meeting agendas
- Kim created a user friendly visual spreadsheet for tracking the implementation of the objectives and activities of the SPIL
- Kim will update the Council on the progress implementation of the SPIL at each quarterly meeting.
- The 2017 Association of Programs for Rural Independent Living (APRIL) annual conference will be hosted in Spokane, WA
  - The SILC can participate in the 2017 APRIL conference by collaborating with other Designated State Entities (DSEs)

Mark shared some of the challenges faced during the development of the 2017-2019 State Plan for Independent Living (SPIL); waiting for new regulations to be released, indicators are still unclear, SPIL requires collaboration with partner and state agencies.

Kimberly Heymann asked who the current SILC Council members were and what their terms are. Megan will provide CIL Director's with current roster and term dates.

### WA SILC Meeting Dates for 2017: Mark Leeper

Jana noted when the Council meeting dates were moved to the first week of the month, this has caused a notable problem with attendance

The Council discussed holding the quarterly meetings on the second week of the month.

Chosen meeting dates and locations for 2017:

- January 12-13, 2017 - Tumwater
- April 13-14, 2017 - Marysville
- July 13-14, 2017- Pullman



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- October 12-13, 2017- Vancouver

**Motion:** Kayla “Motion to accept 2017 proposed dates and locations”

**Discussion.**

**Motion:** Kayla “I motion to approve the proposed dates and location as amended”

**Vote:** All in favor, motion passed unanimously

### **Budget/Year End Financial Report: Kim Conner, Kayla Victor**

- FY 2015 YE Report
  - Kim explained each line item of the 15-16 FFY budget expenditures to the Council
  - \$25000 was left on the table from the Department of Health (DOH) Contract. DOH Contract staff positions were not filled until October 2015, therefore the payroll amount budgeted for this time was not spent.
  - \$7000 was left on the table from the SILC Budget
- FY 2016 Budget- Motion for Approval
  - Kim explained each line item on the WA SILC 2016-2017 Proposed Budget Draft. Admin Fee for DOH Contract- SILC will submit for administration fee as provided by the DOH Contract. This will help reimburse the SILC the cost of ED supervision and expenditures paid by SILC that are not covered in the DOH contract (cell phone, rent, supplies, etc.)
- Andres commented on how DVR uses Title I Dollars (outside of Part B) and their goal to use the majority of these funds for direct services.
  - This can affect the SILC and CILs
- Mark explained how the SILC works and how our main purpose is to plan, develop and implement the SPIL.
- When necessary, the Council can do some research development to explore additional funding
- Patt Kosier asked what SILC involvement in the Part B determination of distribution of funds. Mark Leeper cited the new parameters set forth by the Association of Community Living.

**Motion:** Jana “I motion to approve the submission of the 2016-2017 proposed budget”

**Vote:** Not approved

**Amended Motion:** Jana “I motion to approve the submission of the 2016-2017 budget proposal and to approve a letter for submission to DVR”

**Vote:** All in favor, motion passed unanimously

### **Coalition on Inclusive Emergency Preparedness (CIEP) Report: Alex Hatcher**



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- Alex informed the Council on the CIEPs participation in the “Call-down” practice during the Cascadia Rising exercise
  - Practiced the activation of the CIEP members
  - The CIEP will be providing technical services during a disaster or emergency
  - The Health Care Coalition will reach out to the WA State Regions and explain what the high priorities are for emergency preparedness and how to be all inclusive
- Alex just completed a two week L101 course for newly appointed emergency managers and was able to bring the disability voice and discussions to the table
  - Alex will take the 300 and 400 courses next
- The latest CIEP Quarterly Newsletter has been sent out

### Subcommittees Report: Jan Finkbonner

- Membership Recruitment: Reviewed current appointments, areas representation, terms and how they fit into the board matrix.
- EC Committee will contact Governor’s office before proceeding actively recruiting new Council members
- Jana informed the Council she will not be re-applying for another term on the Council and will work on who her replacement.
- Jana reviewed the SILC Subcommittee Descriptions and the members who are on each subcommittee
- The Council discussed the creation of a subcommittee to address the new requirements of the SPIL which mandates CIL Directors, interested Council members and SILC staff determine the distribution of Part B funds. The objectives are:
  - Determine priorities and funding amounts for Part B distribution
  - SILC assists in collaborative efforts in developing DVR contracts will maintain IL philosophy for CIL’s and provide appropriate data points required by DVR.

### Central WA Disability Resources (CWDR) Update: Von Ellison

- CWDR covers Yakima, Chelan, Douglas, Grant and Kittitas counties
- CWDR has experienced a significant staff turnover rate recently, and this has greatly impacted their services
- Noted they currently have a strong and diverse Board
- CWDR is currently a sponsor to the County Disability Advisory Board
- Youth Transition program
  - A new staff member has been hired who is extremely active with youth and addressing youth needs
  - Working with the school counselors to help youth



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- Bruce Tabb talked about the how a consortium on local nonprofits were able to advocate to local County/City representatives and receive funding from local taxes to increase the capacity of buses to serve people with disabilities.

### Public Comments/Questions: Mark Leeper

- Rae Hail, community member and VP Wenatchee Valley Council of the Blind, commented they are in need of more public education and networking
  - CWDR is housed in Ellensburg, but Rae stated how there seems to be a lack of services provided in Grant and Chelan counties
  - Public transportation in these counties has also been an huge issue
- Lack of services provided to youth in the rural areas are a main concern
  - Mark informed Rae and the Council the 2017 APRIL Conference will be held in Spokane, WA

### ADA Center Community Engagement Initiative: Kathe Matrone

- The Center for Continuing Education in Rehabilitation has been at the University of Washington since 2008
- 5 Core Services:
  - Training
  - Technical Assistance
  - Capacity Building
  - Outreach
- Currently has a sub contract with the University of Massachusetts and provides technical assistance with other state VR agencies
- Moving forward, everything will be focused on community living and will become more involved with the aging community
- The ADA Center has been funded for 5 years
  - 15% of their funds will go into research
- Currently working with Washington State correctional systems addressing physical and programmatic systems for people with disabilities
  - 45% of WA inmates have a head injury
- Investigations are focused on the accessibility to health care systems for people with disabilities
- Community engagement: They have grant funds available to CIL's for projects that will improve access.
  - Provide the support to engage the disability community to address any access issues to the health care systems
  - Networking to partners and stakeholders to develop a community plan



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- Some examples of main challenges are:
  - Access to interpreters during an exam
  - Access to ramps

### **New and Old Business: Mark Leeper**

#### **DVR Update: Andres Aguirre**

- The Workforce Innovation and Opportunity Act (WIOA) has changed and will continue to change how the VR system works fundamentally
- The new Federal Regulations came out at the end of June 2016
  - VR staff are still noting the changes
- Changes will affect VR data sharing agreements to report data from the CILs to the Rehabilitation Services Administration (RSA)
  - Implementing Limitations on the Use of Subminimum Wage in section 511 of the Act
- DVRs primary objectives right now:
  - Transition services, including Pre-Employment Transpiration Services (PETS)
  - Competitive integrated employment
  - Employment outcomes
  - Limitations of subminimum wage
  - Supported employment
  - Fiscal requirements
  - Finalizing contracts with Educational Service Districts (ESDs)
- DVR has hired a Project Manager to help facilitate these projects

#### **DSB Update: Deb Cook**

- How the new Federal Regulations impact the Independent Living ( IL) Services at DSB
  - Training
  - Life skills
  - Peer support
  - etc.
- DSB Provides a wide array of IL type services to people who are going into employment
- DSB is sub granted to the University of WA and housed with the Assisted Technical Program
  - 90% Federal Funding and 10% State Funding
- DSB was able to fund IL through Social Security
  - This may change in the future
- The Older Blind Program (OBP) serves those age 55 and older who are not employed
- Part B funds are being used for people who are under age 55 who are not employed



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### SILC Positions and Election of Officers

- SILC Chair- Mark
- Vice Chair
- Secretary/Treasurer

### Nominations:

**Motion:** Kayla “I motion to nominate Mark for President”

**Vote:** All in favor, motion passed unanimously

**Motion:** Kayla “I motion to nominate Jana for Vice Chair

**Vote:** All in favor, motion passed unanimously

**Motion:** Keith “I motion to nominate Kayla for Secretary/Treasurer”

**Vote:** All in favor, motion passed unanimously

**Motion:** Kayla “I motion to adjourn”

**Vote:** All in favor, motion passed unanimously

**Adjourn: 3:22 P.M.**