



WASHINGTON

State Independent Living  
Council

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**SILC Working Group  
Meeting Minutes**

*Friday, July 8, 2016*

*Oxford Inn & Suites, Ballroom - Bellingham, WA 98226*

**Members Present:**

Mark Leeper, Center Director Representative, Pullman. Kayla Victor, Private Business Representative, Vancouver. Keith James, Advocate for Individuals with Disabilities, Tacoma. Sheila Turner, Parent/Guardian Representative, Kennewick. Krysta Van Woert, General Public Representative, Tonasket.

**Members Absent:**

Andres Aguirre, DVR Ex-Officio, Olympia. Jana Finkbonner, VR Tribal Representative, Bellingham. Ryan Nabors, CIL Representative, Tumwater. Jason Ritchie, Private Business Representative, Issaquah. Almir Trejo, General Public Representative, Tacoma.

**Council Staff:**

Megan Holloway, SILC Executive Assistant, Olympia.

**Department of Health (DOH) Emergency Project Contract Staff:**

Alexandrea Hatcher, Disability Integration Manager, Lynnwood. Ericka Malamphy, Inclusive Emergency Management Project Administrative Assistant, Lacey.

**Professional Service Providers/ Interpreters:** Kathleen Bucker. Lori Abrams.

**Call to Order:** The meeting was called to order on July 8, 2016, at 9:00 A.M. by Mark Leeper, SILC Chair.

## **Coalition on Inclusive Emergency Planning (CIEP) Updates:**

Ericka updated the Council on the new 2016-2017 contract for the Department of Health (DOH) Emergency Management project. DOH staff are currently finalizing the finishing touches on the contract. Mark informed the Council that there will possibly be an administrative section added to the contract. This section would allow the SILC staff to document admin support to the DOH contract.

Alex informed the Council on current CIEP goals, projects and next steps. She also briefed the Council on the CIEPs involvement in the latest Cascadia Rising exercise.

Ericka presents the latest CIEP Newsletter to the Council. The CIEP Newsletter is updated seasonally.

The Council and DOH staff had an extensive conversation about accessibility in all levels of an emergency. They spoke on what is currently being done to educate communities and build relationships to untimely result in the consistency of an all-inclusive emergency practice.

A discussion was held on an idea that the CIEP could promote to high schools and colleges to engage a youth, who could conduct their senior project on inclusive emergency management and preparedness. This would bring a youth's perspective on inclusive emergency preparedness and also help to promote to the community at a local level.

## **Planning Discussion:**

Mark stated how two of the applicants for the SILC Executive Director position were chosen for interviews. The Council then had an extensive conversation on the position of the Executive Director and discussed each candidate who were interviewed. The floor was open to the Council to express their opinions, comments and any concerns they may have.

The Council agreed that the reference checks will be done by Jana. The references will be checked early on in the week of July 11<sup>th</sup> of 2016 and a candidate will be chosen.

## **SILC Budget Report:**

The Council was informed that Mark and Kayla held a meeting with SILC staff and Andres last week. This meeting was supposed to be attended by the Division of Vocational Rehabilitation (DVR) Fiscal employees in order to develop a budget for next year. SILC staff will be receiving current expenditures on Monday, July 11, 2016 and we will then create an updated report to determine a proposed budget for Federal Fiscal Year (FFY) 2016-2017.

### **Scheduling Committee Meetings:**

The Council made the decision to add the subcommittee Marketing and Outreach, which would be open to stakeholders. Kayla will be removed from the Legislative and Policy Subcommittee and added to the Marketing and Outreach Subcommittee as its Chair.

### **Governor's Expectations of Council Members:**

The Governor's Office stated when there is an issue with attendance or engagement of a member, for the Council to first address this issue with the member and try to resolve this within the Council. If this process does not work, then the Governor's Office should be informed.

The Council read through the Executive Order 04-05

### **Update on Membership Terms:**

The Council discussed possible future Council Members. One individual discussed was Bill Kane, the current Director of the Spokane Center for Independent (SCIL). Bill could hold a spot on the Council as either a Representative from Centers for Independent Living, or a Director representing the CILs. The Council would like to have another member who identifies themselves as a person with a disability from the East Side of Washington, maybe Spokane or Central.

**Adjourn:** The meeting adjourned at 1:12 pm.