



WASHINGTON

State Independent Living
Council

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SILC Working Group Meeting Minutes

Friday April 8, 2016

Oxford Suites - Conference Room

115 W North River Dr., Spokane, WA 99201

Members Present: Mark Leeper, Center Director Representative, Pullman. Jana Finkbonner, VR Tribal Representative, Bellingham. Kayla Victor, Private Business Representative, Vancouver. Krysta Van Woert, General Public Representative, Tonasket. Andres Aguirre, DVR Ex-Officio, Olympia. Keith James, Advocate for Individuals with Disabilities, Tacoma. Sheila Turner, Parent/Guardian Representative, Kennewick. Almir Trejo, General Public Representative, Tacoma.

Members Absent: Ryan Nabors, CIL Representative, Tumwater. Debbie Brown, DSB Ex-Officio, Spokane. Jason Ritchie, Private Business Representative, Issaquah.

Council Staff: Emilio Vela, Jr., SILC ED, Olympia. Alexandria Hatcher, Inclusive Emergency Planning Manager, Lynnwood. Megan Holloway, SILC Executive Assistant, Olympia. Ericka Malamphy, Administrative Assistant, Lacey.

Guests: Von Ellison. Charley Lane. Bill Kane. Kimberly Heymann. Pat Kosier. Todd Holloway. Jerry Johnsen.

Professional Service Providers/ Interpreters: Katherine Bunz. Nancy Hockley.

Call to Order: The meeting was called to order on April 8, 2016, at 9:10 A.M. by Mark Leeper, SILC Chair.

State Plan for Independent Living (SPIL) Review and Development:

- **Part B Funds**

The Council discussed adding additional activities to Goal 1: Access to Independent Living (IL). The Council stated that there is a possibility of a reduction in the youth support funds and the importance of developing a plan to get additional funding for the youth.

The Council and CIL Directors agreed that in the year of 2017, funding would continue the same as this year (2016), with the obligation that Centers coordinate with Youth Leadership Committees and the SILC to put on a statewide forum. The CILs would also be a part of the statewide youth conference process.

The Council and CIL Directors held a discussion focused on removing the youth restrictions on the Part B Funds for the Centers, resulting in the possibility of using the funds to hold a training focused on providing IL Services. The issues discussed on this possibility is that the Part B

Funds should be going back to the community and if a training is to be held, then this is a training that the participants should pay for, therefore no Part B Funds would need to be used for the training in the first place.

There was also a discussion on adding an activity to include a feasibility study. A feasibility study could be useful in determining where the Part B Funds would need to be spent.

This feasibility study could discover where services need to be extended to for a possible new center.

Motion: Jana motioned for adding the following activities presented:

1) Funding for 2017 Youth services will continue with the obligation that Part B Funded CIL youth programs coordinate with SILC Youth Subcommittee to help present a statewide Youth Leadership forum or conference.

2) Utilizing the data from Activity 1, we will analyze the data and create a plan to expand services to underserved counties. Years 1 feasibility study, Year 2 plan development and Year 3 plan implementation. Keith seconded. All in favor, motion passed.

The Council and CIL Directors agreed to get together before October 2016 and actively “hammer out” some good program assessment monitoring processes.

- **Section 2: Scope, Extent and Arrangements of Services**

Yeses are across the board and the appropriate boxes are checked in the SPIL Instrument table.

The Council read through the financial narrative and the goals of the SPIL. Mark informed the CIL directors and Council to highlight anything throughout the SPIL that they would like to make a comment on later.

The Council and CIL Directors continued reading through the narrative of the SPIL.

The following changes in the SPIL language were agreed upon:

- On the last paragraph and last sentence of page 27, the language will be changed to include “Efforts would be made to include involvement of these groups”. (Right above 1.6)
- Under Section 3.1, page 35, change Coalition of Responsible Disabled (CORD) to Spokane Center for Independent Living (SCIL).
- Extensive conversation and debate on whether or not to add to Section 3.2 that the “Highest priority for extension will be based on the information and feedback of the feasibility study”.
- Remove the second to last paragraph of Section 3.2 – \$200,000 is no longer the correct funding amount.
- In Section 7, change the language of the Evaluation of Consumer Satisfaction to say “Information provided in the 704 Reports will be used during the annual SPIL monitoring that is done in collaboration with the SILC and CILs”.

The Council continued to read through the narrative of the SPIL.

The Council discussed how we can develop an effective way to evaluate the SPIL, its progress and review the implementation of the Goals.

Motion: Jana motioned to allow Mark to sign off on the 2017-2019 SPIL with the changes that were discussed throughout these last two days, seconded by Kayla. With all in favor, motion passed.

A document of the 2017-2019 SPIL draft, updated with the changes discussed, will be sent to the Council and the CIL Directors for review.

CIL Directors comments, suggestions and responses will be submitted by the end of April 2016.

SILC Membership Review: Sub-Committee Scheduling and Processes:

The Council discussed options for keeping members engaged, active and present at meetings.

It was decided that if there is an attendance issue with a Council Member, the Executive Director and the Chair will meet regarding this issue and come to a solution.

The Council discussed whether we should developed a policy on how to address any issues regarding poor attendance.

The Council also decided that the Executive Committee will have the authority to send a letter to the Governor asking for a Members resignation.

Due to Emilio's resignation, The Council will need to establish a Hiring Committee. This committee will be made up of:

- Mark
- Keith
- Kayla

Motion: Kayla motioned to adjourn the meeting, Almir seconded. All in favor, motion passed.

Adjourn: The meeting adjourned at 11:33 pm.