



WASHINGTON

State Independent Living
Council

P.O. Box 45343

Olympia, WA
98504

360-725-3695 www.wasilc.org

SILC Working Group Meeting Minutes

Friday January 8, 2016

DVR Headquarters- Large Conference Room

4565 7th Ave SE, Lacey, WA 98503

Members Present: Mark Leeper, Center Director Representative, Pullman. Jana Finkbonner, VR Tribal Representative, Bellingham. Debbie Brown, DSB Ex-Officio, Spokane. Kayla Victor, Private Business Representative, Vancouver. Krysta Van Woert, General Public Representative, Tonasket. Andres Aguirre, DVR Ex-Officio, Olympia. Keith James, Advocate for Individuals with Disabilities, Tacoma. Sheila Turner, Parent/Guardian Representative, Kennewick.

Members Absent: Almir Trejo, General Public Representative, Tacoma. Jason Ritchie, Private Business Representative, Issaquah. Ryan Nabors, CIL Representative, Tumwater.

Council Staff: Emilio Vela, Jr., SILC ED, Olympia. Alexandria Hatcher, Inclusive Emergency Planning Manager, Lynnwood. Megan Holloway, SILC Executive Assistant, Olympia. Ericka Malamphy, Administrative Assistant, Lacey.

Guests: Michael MacKillop, DSB Deputy Director. Jerry Johnsen, Client Assistant Program.

Call to Order: The meeting was called to order on January 8, 2016, at 9:27 A.M. by Mark Leeper, SILC Chair.

State Plan for Independent Living (SPIL) Evaluation: The Council discussed the evaluation process of the State Plan for Independent Living (SPIL) and the importance of evaluating the action items. The SPIL should only include the things that can be evaluated and monitored and only the collection of data from activities that are specifically collaborated.

The Council held a discussion on the history of the relationship between the State Independent Living Council (SILC) and the Centers for Independent Living (CILs) in Washington State, as well as the positive and negative role model states and their relationships between their SILC and CILs. As we go forward we need to look at our resources and evaluate what we can do to improve those relationships.

The Council mentioned adding time on the quarterly meeting agendas where objectives on the SPIL that have been met, or are planning on being met, can be addressed regularly.

Jerry informed the Council that there were many similarities between the community feedback collected from the SILC and the Washington State Rehabilitation Council (WSRC), of what the “main issues and challenges” are accessing services and the struggles the disability community.

704 Report Discussion: The Council discussed and went over the 704 Report. The current 704 report has the Department of Services for the Blind (DSB) data inserted, however the Department of Vocational Rehabilitation (DVR) and CILs data will be entered as we collect the information. There is not currently a system to submit the 704 for this year, this system should be up and running by April 2016.

The 704 Report will no longer be submitted to the MIS system, but will be submitted to the Administration for Community Living (ACL), and there is talk of changes to the reporting charts in the future. The 704 Report is a federal requirement and the Council went over the narrative of the FFY 2015 704 Report.

Sub-Committee State Plan for Independent Living (SPIL) 2017-2019: The Council held a discussion on the process and timeline of creating first draft of the new SPIL.

Sub-Committee Scheduling and Processes:

SILC Staff will email out a list of the Subcommittees, with their times and dates to the whole Council once they are determined.

Each Subcommittee will need to establish a charter to explain its purpose.

Executive Committee- In coordination with the Executive Director, prepare agendas for all regular Council meetings. Act on issues requiring immediate attention which arise between meetings of the full Council and report actions taken at the next full Council meeting. Make assignment of Council members to Committees, and establish ad hoc subcommittees and work groups as needed to complete activities and/or implement actions identified in the SPIL or required by the SPIL process. Conduct annual performance reviews of the Executive Director under the direction of the Council Chair with participation of the whole Council. Mark, Jana and Kayla-1-1.5 hour call. The Executive Committee is also in charge of assigning the members and chair of the subcommittees- 3rd Tuesday of the month 1-2:30 pm

SPIL Subcommittee- In coordination with the Executive Director develops the State Plan for Independent Living (SPIL), and works in conjunction with the CILs directors and collaborate with all appropriate Designated State Entities (DSE). Monitor, review and evaluate the implementation of the SPIL.

More members will be added and currently has a standard time.

Legislative and Policy Subcommittee- Coordinate and distribute both federal and state legislative information, to the Council and other advocacy disability partners, with the intent to advocate and educate policy and legislation to the independent living philosophy. Jason Ritchie, date and time will be determined.

Resource Development- In coordination with the Executive Director, develop and monitor the Council budget. Research and determine funding opportunities for the Council’s systemic education and advocacy responsibilities.

Date and time to be determined

Youth Subcommittee - Raise public awareness of youth independent living issues. Collaborate with other systemic advocacy entities to promote leadership opportunities for youth with disabilities across the state.

Almir, Krysta and Debbie- the first meeting will be a 1.5 hour call and will be sometime in March.

Employment Subcommittee - Act as an advisory committee to the Council on the integral role that employment plays in being independent. Work with all partners on WIOA implementation related to employment.

Jerry Johnsen, date and time will be determined.

Discussion on whether Subcommittee Reports should be added to the agenda for the quarterly meetings, where the chair of each committee would provide an update to the Council.

Adjourn: The meeting adjourned at 2:00 pm.